

Quarter Horse Estates HOA, Inc

NOTICE OF 2022 ANNUAL MEETING Monday December 5, 2022 6:00 P.M.

Dear Quarter Horse Estates HOA Owner,

In accordance with the governing documents, you are hereby given notice that a Transition Meeting of the Members is scheduled for **Monday December 5, 2022, at 6:00 p.m. at the Fort Worth Public Library located at 6228 Crystal Lake Dr, Fort Worth, TX 76179**. During this meeting an election will be held to fill three (3) positions on the Board of Directors. The officers of the Association are a President, Vice President, & Treasurer. Officers will be elected annually at each annual meeting. If you are interested in running, please complete the Candidacy Form and return it to Legacy Southwest Property Management. The meeting will begin promptly at 6:00 p.m. We look forward to having you join us.

To conduct the Meeting, a quorum of thirty – three percent (33% or 67 homeowners) of members must be present either in person or by proxy. If you are attending by proxy, please complete and return the proxy to michelle@legacysouthwestpm.com no later than Noon on Monday December 5, 2022. In the event quorum is not met another meeting will be held. Enclosed with this notice you will find a Proxy in the event you are unable to attend the meeting.

Please take a moment to sign and return the enclosed proxy even if you plan to attend, as unforeseen circumstances can occur. Please email the completed proxy to michelle@legacysouthwestpm.com . Your attendance or proxy will help fulfill the quorum requirements.

If you have any questions or concerns that you would like addressed at the meeting, please fill out the Question or Comments page enclosed and email it back to michelle@legacysouthwestpm.com .

Regards,
Michelle Dando
Association Manager

Quarter Horse Estates HOA, Inc

AGENDA

2022 ANNUAL MEETING

I. Call to Order

- a. Establish Quorum
- b. Proof of Notice
- c. Introductions

II. Election of Board Member(s)

- a. Introduction of Candidates
- b. Voting

III. 2023 Social Event Wishes

IV. Adjournment

V. Questions & Answers

Quarter Horse Estates HOA, Inc

PROXY

2022 ANNUL MEETING

KNOW ALL MEN BY THESE PRESENTS, that the undersigned Homeowner in Quarter Horse Estates HOA, Inc. does hereby constitute, authorize, and appoint: **(please check one of the options below):**

Option #1 _____ (name) (someone who will attend the meeting on your behalf)

By this designation of proxy, the Proxy may attend and represent the Homeowner with the full power to vote and act for the Homeowner in the same manner, to the extent and with the same effect as if the Homeowner were personally present.

Option #2 **This proxy is to be used for quorum purposes only.**

Unless sooner terminated, this voting instrument shall terminate automatically upon the final adjournment of the Meeting for which it is given.

Owner's Name (Printed)

Signature of Owner

Owner's Property Address

Date

The deadline to return the proxy by Noon on Monday, December 5, 2022.

This proxy will be valid for 90 days.

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Board Member Candidacy Form 2022 ANNUAL MEETING

Please fill out this profile form if you are interested in running for the Board of Directors

Homeowner Name: _____

Daytime Phone Number: _____

Property Address: _____

Evening Phone Number: _____

Please tell us about yourself: (spouse, kids, hobbies / interest, etc.)

Please write past experiences / work that qualifies you for a position of the Board of Directors:

Do you have any commitments that will restrict you from serving on the Board of Director? (Travel, Employment, other Meetings): _____

By submitting this form and signing below, I acknowledge that if elected I accept those responsibilities as described in the Governing Documents of the Association. I am also aware that information provided on this questionnaire will be published in the 2022 Transition Meeting packet.

Signed: _____

Date: _____

Please mail or email the form to the address listed below by Friday December 3, 2022.